

Idaho School for the Deaf and the Blind
Policies and Procedures
Section: 1200
Subsection: Student Transportation

Revised April 05

Reference:

Purpose:

The purpose of this policy is to ensure student safety during transportation.

Policy:

The Idaho School for the Deaf and the Blind has established a policy regarding the transporting of students who ride our buses. When a student(s) is dropped off at his/her home, staff need to ensure the following before the bus continues on its route:

- Student has safely entered the home; or
- Parent/guardian or another designated adult meets the student at the door.

If there is no one at home to greet the student or the student is unable to get into the house, a call will be placed by the monitor from the bus to the school to the Director of Student Services or his/her designee. Bus personnel will be advised to:

- Keep the student on the bus and continue on the scheduled route;
- Return back to the student's home after completion of the route and make a second attempt to deliver the student;
- Bring the student back to the school and deliver the student to the Director of Student Services or his/her designee if the parent/guardian has not arrived home following the second attempt to drop the student off.

While the bus is completing its route, the Director of Student Services or his/her designee will try to contact the parent/guardian or another designated adult authorized to pick up the student. The front office will be alerted to the whereabouts of the student should the parent try contacting the school.

The monitor will prepare a written report to the Director of Student Services whenever the above situation arises and a student can't be delivered to his/her home. This report will document action taken by the school and the school's attempt to deliver the child safely home.

Revised/Approved – April 2005
Harvey W. Lyter III, Interim Superintendent